



## Communications Committee

Conference Call Minutes

June 15, 2012

### Attendees:

Randy Epstein, Chair  
Matt Griswold  
Webster Olson  
Dan Sneddon  
Valerie Wittkop

### Guests:

Betty Burke  
Steve Gibbard (BoD Liaison)

### Agenda:

- 1) Move of servers and services:
  - a) User info currently stored in ARO: we need a process to populate the data directly into mailman, i.e. new member or meeting registration get subscribed to appropriate mailman lists via a script/automated process. Webster will work to get the script needs/writing done for this. Betty will share tech specs and get introduction to necessary folks w/ Webster offline.
  - b) Move of NANOG website: build/overhaul after transition. Content/design/backend tools discussion. Randy will work on this.
  - c) Clean-up of mailman lists: Val will help with the clean-up; we are going through all the lists to ensure they are configured, right flags are set, and the definition/purpose of each list is clear. Val to get info from Randy and then work w/ Larry B. to finish clean up and get everything in place.
- 2) Randy will get passwords/info to new members for list management.
- 3) Committees Responsibilities document: Outlines what needs to be done and time expectations of Committee members. Currently in progress. Once complete, it will be shared w/ committee.
- 4) Thread moderation: Randy moderated an email thread earlier today with no major issues arising.
- 5) Discussion on joining #ix for ease of communication on IRC